North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences

(An Autonomous Institute,Ministry of Health and Family Welfare,Government of India)

Director's Block, Mawdiangdiang, Shillong 793018(Meghalaya)

Website:www.neigrihms.gov.in

INQUIRYNO:CVENGG/ESTI/112/2026-Engg(C)

INVITATION OF QUOTATION FOR PROVISION OF SHELVES FOR KEEPING INVESTIGATION FORMS IN RCC MALE&FEMALE ONCOLOGY WARD

Sealed quotations are hereby invited by the undersigned on behalf of the Institute for Provision of Shelves for keeping investigation forms in RCC Male&Female Oncology Ward as per the terms and conditions mentioned below.The filled quotations alongwith all the required documents must be dropped in the tender box placed in the Engineering Department,Director's Administrative Block on or before 17.11.2026 at 3:00 PM.The envelope containing the quotation should be sealed and superscribed as under:

QUOTATION FOR PROVISION OF SHELVES FOR KEEPING INVESTIGATION FORMS IN RCC MALE&FEMALE ONCOLOGY WARD VIDE INQUIRY No: CVENGG/ESTI/112/2026-Engg(C)

Dated: 10.11.2026 DUE on 17.11.2026

1. TERMS AND CONDITIONS:

a. The quotations received after this deadline and unsealed shall not be entertained under any circumstances whatsoever.
b. Quotations must be in the enclosed Prescribed Performa on the letter head of the firm duly signed by the proprietor or their authorized representative.
c. Rates must be quoted in Indian rupees and as per the format specified taxes extra if any must be written separately.
d. Rates must be quoted FOR basis(including freight charges,Insurance,installation etc)
e. No overwriting or cutting is permitted in the rate.If found,the quotation shall be summarily rejected.
f. Becoming L1 will not be the criteria for awarding the work unless the rates quoted are reasonable and justified.
g. RTGS/NEFT details needs to be furnished by the supplier/bidder on the letter head of supplier/firm/agency.
h. The firm shall have valid GST registration Certificate.
i. Any conditional quotation shall be rejected summarily.
j. Delivery period–within15days from the date of issue of commencement order.
k. Liquidated Damage: If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of delay of the total order value shall be levied subject to a maximumof10%of the total order value.
l. Payment terms:Payment will be only after satisfactorily delivery/installation of all materials and after inspection by the Institute.
m. Disputes-In the event of any dispute or disagreement arising between the contractor and the Institute with regard to this inquiry, shall be referred to the Director, NEIGRIHMS whose decision shall be final and binding on the contractor.
n. Performance Security at 5%of the Contract price will have to be submitted by the Bidder before issue of commencement order.

o. NEIGRIHMS reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason .Decision of the Director, NEGRIHMS will be final in this regard.

Special terms and conditions

a. The Bidder must submit the GSTIN Registration
b. The supplier may be asked for arranging a demonstration of their equipment for which rates have been quoted to the Institute if required. The expenditure for demonstrating the items will be borne by the supplier.
c. After successful award of the order,if/whether the bidder states that they will not be able to supply the items for any particular reason, Director; NEIGRIHMS reserves the right to ban such firm.

SuperintendingEngineer
NEIGRIHMS

Enclosure:

Annexure I - Format of price bid

INQUIRYNO:CVENGG/ESTI/112/2026-

Engg(C) ANNEXURE I

To

The Superintending Engineer,

NEIGRIHMS

Dear Sir,

I _____hereby submit the quotation for Provision of shelves for keeping investigation forms in RCC Male&Female Oncology ward against ENQIRY No._____due on_____at _____

2. I have thoroughly examined, understood and accepted the terms and conditions given in the Inquiry document failing which my quotation will be rejected outrightly.
3. I hereby offer to supply,fit and fix at the following rate:

Sl. No	Particulars	Units	Quantity	Rate	Total
1	Providing and fixing in wall lining flat pressed three layer (medium density) particle board or graded wood Pre laminated one side decorative lamination and other side balancing lamination Grade I, Type II, IS:12823 marked, including priming coat on unexposed arrangement and screws etc. complete: a 12 mm thick	Sqm	40.92		
2	Providing & Fixing decorative high pressure laminated sheet of plain/ wood grain in gloss/ matt/ suede finish with high density protective surface layer and reverse side of adhesive bonding quality conforming to IS:2046 Type S, including cost of adhesive of approved quality. b 1.0 mm thick	Sqm	83.86		

The bidder must submit GSTIN Registration and PAN Card self attested copy with the quotation otherwise quotation will be rejected.

The bidder must quote their quotation only in the above said format on the letter head of the firm otherwise quotation will be rejected.

Date:

Name: _____

Place:

Name of firm/Company/agency_____

GSTIN No_____

Bank Name_____

Bank Account No_____

IFSC Code_____

Branch Name_____

Phone No: _____

Signature_____

Seal_____